

POLICY MEMORANDUM

No. III-26

Distance Education – Educational Fees

Educational tuition and fee schedules for all credit programs and courses in which off-campus distance students are enrolled must be submitted through the offices of the Assistant Vice Chancellor for Global and Online Learning and the Provost, for approval by the Chancellor.

Approved fees for the above programs and courses are posted on the Distance and Continuing Education web site. Academic departments must communicate and use only these approved rates for students enrolled in such programs and courses and are not permitted to allow different tuition or fee rates to be applied.

On-campus students desiring access to the above courses and the associated archived lectures may enroll in the distance sections of such courses; however, *they must pay the approved off-campus distance rates*. Departments are required to monitor their class rosters to insure that all students receiving credit are enrolled in the proper section for billing purposes and process appropriate section change or drop forms to correct official records.

EFFECTIVE DATE:	Immediately
RESPONSIBILITY:	Provost and Assistant Vice Chancellor for Global and Online Learning
BASIS:	Board of Curators meeting minutes, 11-21-2002 with regard to fee structure for off-campus students and Collected Rule 230.060 related to eLearning and Special Program Tuition and Fees as revised at the April 11, 2014 Board meeting.



Cheryl B. Schrader, Ph.D.
Chancellor