Graduate Assistantships

1) Students supported as a GTA (Job Code 4717) or GA (Job Code 4710)

   a) For Ph.D. students with at least 37.5% FTE appointment, S&T will cover stipend, and tuition and supplemental fees for up to the minimum number of hours necessary to be a full-time graduate student as defined in the graduate catalog; the maximum duration of tuition and supplemental fees and stipend support will extend up to:

   I. Eight semesters for new Ph.D. students who have an M.S. degree not from S&T.
   II. A total of 10 semesters, which includes the M.S. support outlined in (c) (below) for students obtaining both an M.S. and Ph.D. at S&T.

   b) For M.S. students with at least 37.5% FTE in departments in which the M.S. is the terminal degree, S&T will cover stipend, and tuition and supplemental fees up to the minimum number of hours necessary to be a full-time graduate student as defined in the graduate catalog; the maximum duration of tuition and supplemental fees and stipend will extend up to four semesters.

   c) For Ph.D. students, or for M.S. students in departments in which the M.S. is the terminal degree, or M.S. students in departments in which the Ph.D. is the terminal degree, if they have at least a 25% FTE appointment, S&T will cover a stipend, and provide up to 3 hours of tuition per semester (previously known as the 6/9 rule, capped at full-time enrollment). The time limits noted above in (b) will apply.

In addition to the above, a student must be on qualifying appointment by the add date. The date is listed on the Academic Dates and Deadlines calendar posted on the Registrar’s webpage (https://registrar.mst.edu/calendars/). If at any point during the semester the student drops below the required appointment and the required full time enrollment, the tuition remittance will be revoked. Courses will not be remitted if they are dropped, failed, or are undergraduate level courses. Campus will not remit late fees, dedicated fees or other miscellaneous fees that appear on the student bill. Students with a jurisdiction of distance will not have their tuition and fees remitted.

2) Students supported as a GRA (Job Code 4715)

   a) For all GRA students supported through external funds of any kind (federal, industry, foundation, etc.), except fellowships or other awards where full tuition and supplemental fees are provided by the sponsor, 100% of full-time resident tuition and supplemental fees will be written into the budget for the duration of the grant.

   b) Students on GRA appointments through internal University funds of any kind (e.g., endowments, center funds, SRI accounts, F&A accounts, start-up accounts, etc.) will have their tuition and supplemental fees covered through the source that also covers their stipend.

   c) Exceptions will be assessed and granted by the Office of the Vice Chancellor of Research.
POLICY MEMORANDUM

Graduate Assistantships

3) Multiple supported job codes

For students with both GTA and externally funded GRA appointments, S&T will cover 100% of the tuition and supplemental fees related to the GTA appointment, and the tuition and supplemental fees related to the GRA appointment will be covered 100% by the externally funded source. For GTA and internally funded GRA appointments, S&T will cover 100% of the tuition and supplemental fees for the GTA appointment, and 100% of the tuition and supplemental fees related to the GRA appointment must be covered through the source that also covers the students’ stipend. For example: A student with a 50% FTE broken down as 25% GTA and 25% GRA – S&T covers 50% of the total tuition and supplemental fees and the external sources would cover the other 50% of the total tuition and supplemental fees.

The support outlined above applies to graduate students who are: (1) on campus enrolled full time at S&T; (2) in good standing in a degree-seeking program; and (3) in lecture, lab, distance, or research classes.

EFFECTIVE DATE: 6/1/2019

RESPONSIBILITY: Office of Graduate Studies

BASIS: Chancellor

Christopher G. Maples, PhD
Interim Chancellor