

POLICY MEMORANDUM

No. III-50

Use and Scheduling of Campus Facilities

The primary use of University facilities is intended for students, faculty, and staff, in support of the research, instruction, and extension missions.

Secondary use of University facilities, when available, may be designated by the Chancellor to support students, faculty, or staff co-curricula activity. Established rules and regulations apply to use of facilities by these groups or individuals.

In the order of priority, non-University related groups or individuals may use University facilities when available, in accordance with established rules and regulations.

A fee approved by the Chancellor is charged for such usage.

See [Policy Memorandum III-48](#) for the policy on use of campus facilities for political activities.

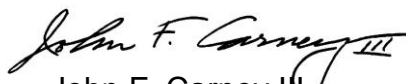
The sale of anything, the solicitations, collections, and advertising are prohibited in University buildings and upon University grounds without prior authorization of the Vice Chancellor, Finance and Administration except in facilities rented to non-University related groups.

1. The scheduling of classroom and laboratories for the offering of credit course instruction is the responsibility of the Registrar. ([Section 110.010, University of Missouri Collected Rules & Regulations](#))
2. Use of interior and exterior space by recognized student organizations and other groups for other than recognized academic purposes is scheduled by the Director of Services & Operations. Scheduling and use of outdoor facilities and space also requires approval. Guidelines for reservations, information about available facilities, policies and charges may be obtained from the Director of Services & Operations.
3. Use of athletic and intramural facilities is scheduled by the Director of Athletics, Physical Education and Recreation.
4. Use of Leach Theatre and associated rooms is scheduled by the Managing Director, Leach Theatre.

EFFECTIVE DATE: Immediately

RESPONSIBILITY: Vice Chancellor, Finance and Administration; Vice Chancellor for Student Affairs, and Vice Provost and Dean of Enrollment Management

BASIS: [University of Missouri Collected Rules and Regulations, Section 110.010, Business Policy Manual 401](#)


John F. Carney III
Chancellor