Authorization to Approve Personnel Actions

The authorization to approve personnel actions including but not limited to job offers, hires, rehires, salary increases, promotions/demotions, transfers and terminations for the Missouri University of Science and Technology campus has been delegated by the President of the University to the Chancellor who has redelegated that authority as follows. No other authority exists.

**Academic and Academic Student Appointments (GTAs, GRAs, STAs, SRAs)**

Provost or Vice Provost for Academic Affairs

**Non Academic Appointments**

Associate Vice Chancellor of Human Resource Services, Affirmative Action, Diversity and Inclusion

**Non Academic Student Appointments (student assistants)**

Associate Vice Chancellor of Human Resource Services, Affirmative Action, Diversity and Inclusion

Director of Student Financial Assistance (work study students only)

Submission of personnel recommendations which require approval by the Chancellor are the responsibility of the official identified above. The Chancellor will approve and submit all recommendations requiring approval by the President.

Unless specifically exempted by the Chancellor or President, until the appropriate University/Campus administrator has approved any and all requests submitted, the action cannot and will not take effect and there is no implied approval.

**EFFECTIVE DATE:** Immediately

**RESPONSIBILITY:** Provost, Vice Provost for Academic Affairs, and Associate Vice Chancellor of Human Resource Services, Affirmative Action, Diversity and Inclusion

**BASIS:** University of Missouri Human Resources Manual HR-201 and HR-210 and University of Missouri Collected Rules and Regulations 320.020 and 320.030

John F. Carney III
Chancellor